ANNOUNCEMENT OF VACANCY

SOUTHWEST VIRGINIA COMMUNITY COLLEGE
Engineering Technician I

Position: Part-Time

Hours: Up to 29 hours per week

Salary: Negotiable

Application Deadline: Open Until Filled

Appointment Date: ASAP

Description: Responsible for computer repair and technical support for Southwest Virginia Community College – Lebanon Center. Duties include, but are not limited to the following: Install computer systems, printers and peripheral devices. Install, troubleshoot, and maintain hardware for microcomputer systems. Install, troubleshoot, and maintain software programs for microcomputer systems. Install, troubleshoot, and maintain printers. Provide support for faculty, staff, students, and on-site training. Keep track of computer problems utilizing ticketing system. Contact technical support and vendors when necessary. Applicants must be willing to work some late evenings or an occasional weekend. Some travel required.

Qualifications: High School Diploma/GED required. AAS Degree in Computer Science or related field preferred. Experience with Windows 7, 8, 8.1, Server 2008, Microsoft Office, and hardware troubleshooting and repair skills preferred. Employment is contingent upon successful completion of a background check.

TO APPLY: Applications will only be accepted online through the Recruitment Management System at http://jobs.virginia.gov. Please submit a resume with a cover letter along with the state application. Resumes may not be substituted for the application.

REASONABLE ACCOMMODATION UPON REQUEST

We wish to thank all applicants for their interest and effort in applying for this position, however, only candidates selected for interviews will be contacted.

An Equal Opportunity/Affirmative Action Institution