

(1) GIVE STUDENT RECEIPT STUB FROM WHITE COPY  
 (2) YELLOW COPY RETAINED BY SCHOOL

PLEASE PRINT FIRMLY  
 LAST NAME

FIRST NAME

NAME OF SCHOOL:

PHONE #:

EXTRA TASSELS  ONE  TWO

(ONE INCLUDED WITH CAP & GOWN)

**CIRCLE HEIGHT** Circle only one of the selections below

4'9 to 4'11 — 40

5'9 to 5'11 — 52

PLUS SIZES - SOUVENIR ONLY

5'0 to 5'2 — 43

6'0 to 6'2 — 55

+1 4'9 - 5'2" over 160 lbs.

5'3 to 5'5 — 46

6'3 to 6'5 — 58

+2 5'3" - 5'5" over 190 lbs.

5'6 to 5'8 — 49

OTHER \_\_\_\_\_

+3 5'6" - 5'8" over 220 lbs.

5'9" - 5'11" over 250 lbs.

6'0" - 6'2" over 290 lbs.

6'3" - 6'5" over 310 lbs.

**FOR COLLEGE OR FACULTY USE ONLY:**

ASSOCIATE  BACHELOR  MASTER  DOCTOR  COLOR OF TASSEL \_\_\_\_\_

**TO ORDER HOOD COMPLETE BELOW**

EXACT DEGREE \_\_\_\_\_

FROM \_\_\_\_\_

SCHOOL COLORS \_\_\_\_\_ COLLEGE & UNIVERSITY \_\_\_\_\_ VELVET COLOR \_\_\_\_\_

**CIRCLE CAP  
 SIZE BELOW**

SOUVENIR  
 RENTAL

1 6 1/2  
 6 5/8  
 6 3/4  
 6 7/8  
 7  
 2 7 1/8  
 7 1/4  
 7 3/8  
 3 7 1/2  
 7 5/8  
 7 3/4  
 4 7 7/8  
 8  
 8 1/8

CHECK BELOW  
 MALE   
 FEMALE   
 FACULTY   
 STUDENT

HOME  
 RM. NO.

**OSFA**

TEAR OFF HERE FOR STUDENT RECEIPT

**RECEIPT**

**AMOUNT**

**DATE**

RECEIVED BY \_\_\_\_\_

No Fees Required

# SWCC Graduation Application

THIS FORM SHOULD BE COMPLETED AND SUBMITTED TO THE OFFICE OF ADMISSIONS AND RECORDS PRIOR TO THE TERM IN WHICH YOU PLAN TO COMPLETE GRADUATION REQUIREMENTS.

Name: \_\_\_\_\_ EMPLID No. \_\_\_\_\_ SS No. \_\_\_\_\_  
Phone No. \_\_\_\_\_ Address: \_\_\_\_\_

Graduation requirements will be completed at the end of \_\_\_\_\_ Semester, 20\_\_\_\_, according to the requirements reflected in the 20\_\_ -\_\_ SWCC Catalog. If you wish to use credits ("C" grades or better) from another college to fulfill graduation requirements (it is your responsibility to request such transcripts). \_\_\_Yes \_\_\_No Note: If you plan to substitute SWCC courses for other courses required in your program, you must initiate, with your advisor, the appropriate course substitution forms. All financial obligations to the College must be resolved and all library materials returned prior to graduation.

## Applying for Graduation from the Following Program/Plan(s):

### Associate of Arts & Sciences Degrees

- Business Administration
- Outdoor Leadership
- Education
- Pre-Teacher Education
- Engineering
- Software Engineering
- General Studies
- Agribusiness
- Appalachian Studies
- Fine Arts
- Liberal Arts
- Music
- Psychology
- Science
- Environmental Science
- Natural Resource Management
- Pre-Medical

### Associate of Applied Science Degrees:

- Accounting
- Administration of Justice
- Emergency Management & Preparedness
- Administrative Support Technology
- Electronic Medical Records
- Computer Networking & Telecommunications
- Early Childhood Development
- Electrical/Electronics Technology
- Emergency Medical Services Technology
- Environmental Management
- Alternative Energy Technology
- Environmental Health & Safety
- Human Services Technology
- Early Childhood Education
- Gerontology
- Mental Health
- Substance Abuse
- Information Systems Technology
- Management
- Insurance
- Nursing
- Occupational Therapy Assistant
- Radiography

### Diplomas:

- Welding

### Certificates:

- Arts & Crafts Production
- Early Childhood Education
- General Education
- Health Sciences
- Heating, Ventilation & Air Conditioning
- Human Services Technology
- Law Enforcement
- Legal Studies
- Practical Nursing
- Substance Abuse Counselor

### Career Studies Certificates:

- Adventure Tourism
- Agribusiness
- Appalachian Studies
- Banking/Financial Services
- Basic EMT Skills
- Basic IT Skills
- Bookkeeping
- Carpentry
- Computed Tomography
- Crime Scene Technology
- Customer Care Representative
- Early Childhood Education
- Electrical Installation
- Electronic Medical Records Specialist
- Emergency Medical Services Tech.-Int.
- Emergency Medical Services Tech.-Paramedic
- Entrepreneurship
- Fire Science Technology
- Geographic Information Systems
- Health Care Technician
- Heating, Ventilation & Air Conditioning
- Horticulture Management
- Industrial Maintenance
- Information Technology
- Insurance
- Management Specialist
- Manufacturing Fabrication
- Mechatronics
- Medical Coding
- Network Administration

### Career Studies Certificates (Cont.):

- Oracle Specialist
- Outdoor Recreation
- Paraoptometric
- Pharmacy Technician
- Phlebotomy
- Precision Machining
- Registered Nurse to Paramedic Bridge
- Renewable Energy and Energy Efficiency
- Semi-Automated Welding
- Software Development
- Software Quality Assurance
- Traditional Music
- Welding

\_\_\_\_\_  
Applicant's Signature      Date

\_\_\_\_\_  
Advisor's Signature      Date

Certification/Approval – graduation applicant and his/her advisor have reviewed applicant's record and have determined that applicant will have completed requirements (or that approved substitution forms have been submitted) for graduation:  
EOE/AA      Revised: 10/15

## No Fees Required

Please verify that your plan of study on the Student Information System(SIS) is the same as the plan you selected on this form.

We appreciate your time in completion of the SWCC Graduation survey online at [www.sw.edu/graduationsurvey.htm](http://www.sw.edu/graduationsurvey.htm). This data is for Institutional Research only.

### Office Use Only:

Advisement Report Mailed \_\_\_\_\_  
GPA \_\_\_\_\_  
Honors \_\_\_\_\_  
SIS Data \_\_\_\_\_  
Degree Mailed \_\_\_\_\_