

(1) GIVE STUDENT RECEIPT STUB FROM WHITE COPY
 (2) YELLOW COPY RETAINED BY SCHOOL

PLEASE PRINT FIRMLY
 LAST NAME

FIRST NAME

NAME OF SCHOOL:

PHONE #:

**CIRCLE CAP
 SIZE BELOW**

SOUVENIR
 RENTAL

EXTRA TASSELS ONE TWO

(ONE INCLUDED WITH CAP & GOWN)

CIRCLE HEIGHT Circle only one of the selections below

PLUS SIZES - SOUVENIR ONLY		
4'9 to 4'11 — 40	5'9 to 5'11 — 52	+1 4'9 - 5'2" over 160 lbs. 5'3" - 5'5" over 190 lbs.
5'0 to 5'2 — 43	6'0 to 6'2 — 55	+2 5'6" - 5'8" over 220 lbs. 5'9" - 5'11" over 250 lbs.
5'3 to 5'5 — 46	6'3 to 6'5 — 58	+3 6'0" - 6'2" over 290 lbs. 6'3" - 6'5" over 310 lbs.
5'6 to 5'8 — 49	OTHER _____	

1 6 1/2
 6 5/8
 6 3/4
 6 7/8
 7
 2 7 1/8
 7 1/4
 7 3/8
 3 7 1/2
 7 5/8
 7 3/4
 4 7 7/8
 8
 8 1/8

CHECK BELOW
 MALE
 FEMALE
 FACULTY
 STUDENT

HOME
 RM. NO.

FOR COLLEGE OR FACULTY USE ONLY:

ASSOCIATE BACHELOR MASTER DOCTOR COLOR OF TASSEL _____

TO ORDER HOOD COMPLETE BELOW

EXACT DEGREE _____

FROM _____ COLLEGE & UNIVERSITY _____

SCHOOL COLORS _____ VELVET COLOR _____

OSFA

TEAR OFF HERE FOR STUDENT RECEIPT

RECEIPT

AMOUNT

DATE

RECEIVED BY _____

No Fees Required

SWCC Graduation Application

THIS FORM SHOULD BE COMPLETED AND SUBMITTED TO THE OFFICE OF ADMISSIONS AND RECORDS PRIOR TO THE TERM IN WHICH YOU PLAN TO COMPLETE GRADUATION REQUIREMENTS.

Name: _____ EMPLID No. _____ SS No. _____

Phone No. _____ Address: _____

Graduation requirements will be completed at the end of _____ Semester, 20____, according to the requirements reflected in the 20__ - __ SWCC Catalog. If you wish to use credits ("C" grades or better) from another college to fulfill graduation requirements (it is your responsibility to request such transcripts). ___Yes ___No Note: If you plan to substitute SWCC courses for other courses required in your program, you must initiate, with your advisor, the appropriate course substitution forms. All financial obligations to the College must be resolved and all library materials returned prior to graduation.

Applying for Graduation from the Following Program/Plan(s):

Associate of Arts & Sciences Degrees

- Business Administration
- Outdoor Leadership
- Education
- Pre-Teacher Education
- Engineering
- Software Engineering
- General Studies
- Agribusiness
- Appalachian Studies
- Fine Arts
- Liberal Arts
- Music
- Psychology
- Science
- Environmental Science
- Natural Resource Management
- Pre-Medical

Associate of Applied Science Degrees:

- Accounting
- Administration of Justice
- Emergency Management & Preparedness
- Administrative Support Technology
- Electronic Medical Records
- Computer Networking & Telecommunications
- Early Childhood Development
- Electrical/Electronics Technology
- Emergency Medical Services Technology
- Environmental Management
- Alternative Energy Technology
- Environmental Health & Safety
- Human Services Technology
- Early Childhood Education
- Gerontology
- Mental Health
- Substance Abuse
- Information Systems Technology
- Management
- Insurance
- Nursing
- Occupational Therapy Assistant
- Radiography

Diplomas:

- Welding

Certificates:

- Arts & Crafts Production
- Early Childhood Education
- General Education
- Health Sciences
- Heating, Ventilation & Air Conditioning
- Human Services Technology
- Law Enforcement
- Legal Studies
- Practical Nursing
- Substance Abuse Counselor

Career Studies Certificates:

- Adventure Tourism
- Agribusiness
- Appalachian Studies
- Banking/Financial Services
- Basic EMT Skills
- Basic IT Skills
- Bookkeeping
- Carpentry
- Computed Tomography
- Crime Scene Technology
- Customer Care Representative
- Early Childhood Education
- Electrical Installation
- Electronic Medical Records Specialist
- Emergency Medical Services Tech.-Int.
- Emergency Medical Services Tech.-Paramedic
- Entrepreneurship
- Fire Science Technology
- Geographic Information Systems
- Health Care Technician
- Heating, Ventilation & Air Conditioning
- Horticulture Management
- Industrial Maintenance
- Information Technology
- Insurance
- Management Specialist
- Manufacturing Fabrication
- Mechatronics
- Medical Coding
- Network Administration

Career Studies Certificates (Cont.):

- Oracle Specialist
- Outdoor Recreation
- Paraoptometric
- Pharmacy Technician
- Phlebotomy
- Precision Machining
- Registered Nurse to Paramedic Bridge
- Renewable Energy and Energy Efficiency
- Semi-Automated Welding
- Software Development
- Software Quality Assurance
- Traditional Music
- Welding

Applicant's Signature Date

Advisor's Signature Date

Certification/Approval – graduation applicant and his/her advisor have reviewed applicant's record and have determined that applicant will have completed requirements (or that approved substitution forms have been submitted) for graduation:

EOE/AA

Revised: 10/15

No Fees Required

Please verify that your plan of study on the Student Information System(SIS) is the same as the plan you selected on this form.

We appreciate your time in completion of the SWCC Graduation survey online at www.sw.edu/graduationsurvey.htm. This data is for Institutional Research only.

Office Use Only:

Advisement Report Mailed _____
 GPA _____
 Honors _____
 SIS Data _____
 Degree Mailed _____