

## **Transfer Policy**

Nursing students wishing to transfer into the Southwest Virginia Community College Practical Nursing Program must meet the following criteria:

- 1. The student must be in good standing with the academic institution from which they are transferring.
- 2. The student should submit documentation from the program director of the institution they are transferring from:
  - a. A statement of previous clinical hours, including the location.
  - b. Syllabi of the courses completed at the transferring institution.
  - c. Official transcript with evidence of a grade of "C" or better in the nursing courses.
- 3. Complete an application to Southwest Virginia Community College
- 4. Complete an application to the Practical Nursing Program.
- 5. Submit an official high school diploma or equivalent and any other college transcripts.
- 6. Students should submit a copy of their admission test results (TEAS, HESI) taken within the past five years.
- 7. Students must meet the requirements of admission to the practical nursing program.

The decision to accept the transfer is individualized based on the information provided.

If a student has had a lapse in enrollment of a nursing program that is 12 months or greater, they will not be considered for transfer.

The decision to accept a transfer is based on individualized review and the program's availability to accommodate the student in clinical placements.

The nursing program reserves the right to evaluate the student applying for transfer through skills competency performance, a medical math exam, and any other evaluation needed to determine course placement and level.

The transfer applicant may incur additional expenses to meet the requirements of the practical nursing program.