

Radiography Student Documents and Fees Checklist

First Year

Documents:

- From the Radiography Student Handbook (accessible at <https://sw.edu/health-technology/wp-content/uploads/sites/5/2024/06/Handbook-Radiologic-Technology-2024.pdf>)
 - Program Handbook Disclaimer and Signature Form-page 2 *must be returned with your acceptance letter*
 - Hepatitis B for-page 10 *must be returned with your acceptance letter*
 - Varicella form-page 11 *must be returned with your acceptance letter*
 - Influenza Vaccination Policy-page 12 *must be returned with your acceptance letter*
 - Statement of Understanding Form-page 49 *must be returned with your acceptance letter*
 - Vaccination Records *must be returned with your acceptance letter*
 - Hepatitis B Vaccination dates *must be returned with your acceptance letter*
 - COVID Shot dates *must be returned with your acceptance letter*
- Physical Examination Form (cost by physician performing the exam) *** Document- Due by Day 1 of Summer term II***
- Hepatitis B Vaccination dates
- PPD dates ***(Two-Step** PPD required Summer-first year. -- 2-step includes obtaining the injection & getting it read 2-3 days later – then repeating that process within 2-3 weeks. One-step PPD required yearly thereafter.) *
- Flu Shot dates (**due before October**)
- CPR card
 - ****If you are not currently CPR certified, you MUST take a CPR class (only American Heart Association BLS) and receive your card BEFORE fall semester begins.**
- Ballad Health System, Carilion Health System, HCA, & LifePoint Orientations
- Students must maintain health insurance during the entire program & provide proof of insurance at least once per year

Fees:

Fee Description	Amount	Due Date	Payable to
Program Patches	\$3 each	July 31	SWCC (Identifies Radiography Student. Must be worn on the left sleeve.)
Dosimeters/Radiation Monitoring Service	\$85 per year	July 5	SWCC (Monitors student exposure to radiation) <i>*Plus \$12 fee for unreturned or late dosimeter exchange*</i>
Cloud PACS	\$60	July 31	SWCC (Access to radiographic images)
Markers	\$30	July 5	Latent Image Club (Personalized so to identify student performing exams)
Latent Image Club dues	\$50	July 31	Latent Image Club (College fraternity representing Radiography Students)
Viewpoint Screening -Background Check -Drug Test -Health Portal -eLearning HIPAA	\$100	May 30	Viewpoint (pay directly to vendor) Southwest Virginia Community College - Student Screening - Viewpoint Screening
Rad Tech Bootcamp Software Clover Learning	~\$210	1 st week of fall	(Pay directly to campus bookstore when purchase fall textbooks.)

****Students will be required to purchase a minimum of 1 program approved clinical uniform, including shoes & patch, before the Fall Semester of the first year. ****

****For Advisement Purposes only. Prices Subject to Change. ****

**At any given time, students may be requested to repeat the background check and/or drug screen, either by program faculty or clinical affiliates. This will be mandatory (if requested) and at the student's expense. Refusal will result in immediate dismissal.*

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Second Year

Documents:

- PPD dates –(**One-Step**) Must remain current during the entire program. PPD must be performed once per year.
- Flu Shot dates (due October each year)
- CPR card – Must remain current during the entire program. American Heart Association BLS CPR is valid for two years from the date of the class. If yours runs out before you finish the program, you must renew.

Fees: *** Due during Second Year *** *** Fee Due Dates listed below ***

Fee Description	Amount	Due Date	Payable to
Trajecsyst (Clinical Tracking Software)	\$100	May 15 (end of 1 st year)	Trajecsyst (Pay directly to vendor. Instructions to follow.)
Dosimeter/Radiation Monitoring Service	\$85 per year	June 30	SWCC (Due before the end of 1 st summer term, 2 nd year) *Plus \$12 fee for unreturned or late dosimeter exchange*
VSRT (State Professional Organization)	\$25	June 30	VSRT (Due before the end of 1 st summer term, 2 nd year)
Exit Exam	\$5	Last Spring Semester	Vendor or bookstore (TBA)
Lab Coat	~ \$25	Before Pinning (last spring semester)	(pay directly to vendor, instructions to follow)
Kettering seminar	\$219	Last Spring Semester	(pay directly to vendor, instructions to follow)
ARRT Registry Application Fee	\$225	Spring Break (2 nd year)	Pay directly to ARRT

All prices are subject to change

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