

Clinical Requirements

Clinical requirements must be completed in CastleBranch (except HIPAA, Hepatitis B and flu vaccinations) before students can be enrolled in nursing courses.

Students with incomplete requirements at the time of clinical activities will not be allowed to participate in clinicals, and therefore may not be able to complete the program.

You are strongly encouraged to submit your documentation early in order to have time to correct any possible issues. All requirements are uploaded to your CastleBranch account by the following deadlines:

- Tracks 2 LPN-RN students – May 15
- Track 1, 2-Year Curriculum –July 15

Please note: If documents are not completely filled out, they will be rejected by CastleBranch.

Required Documents (Submit to Castlebranch)

CPR Certificate

Only American Heart Association, “Basic Life Support” for Healthcare Providers, certificate is accepted. BLS certificate is for 2 years and should cover the entire period of enrollment in the nursing program. A copy of your entire card is required and must be signed if a signature line is provided. CPR classes may be offered at community colleges, hospitals, ambulance centers, or by contacting the American Heart Association (www.americanheart.org).

Please note: If your CPR class date is close to the submission deadline, your card may not be immediately available. In this case, please request a dated note from your instructor saying that you passed the course, including the date of the course, and specifically stating the name of the course, American Heart Association BLS for HealthCare Providers, with the instructor’s signature and title. This note can be submitted to CastleBranch and will be good for 60 days, which should be enough time to receive and upload your card.

Health Insurance Portability and Accountability Act (HIPAA)

HIPAA training is required of all nursing students. Your instructor will give details of completing this training during the first week of class. You cannot use HIPAA training from any other source, it must be completed through our course.

SWCC Nursing Program Student Handbook Disclaimer

Print and sign disclaimer page located at the end of the handbook and upload it to CastleBranch.

Student Statement of Criminal Background - due annually

This form must be completed and submitted annually by stated deadlines, while enrolled in clinical courses.

Student Statement of Health Form - due annually

This form must be completed and submitted annually by stated deadlines, while enrolled in clinical courses.

Student Information, Physical, and Immunization Form

This form is to be completed and signed by a licensed health care provider and student as indicated. The form must be completely filled out (3 pages), including the health care providers information. This form is required upon entry to the nursing program. For first-year students, the physical should be scheduled after May 1st. Combine pages into a single file to upload to CastleBranch.

Standard of Safe Clinical Performance

Read, print and sign and upload to CastleBranch.

Immunization Requirements**Tetanus Diphtheria and Pertussis (Tdap)**

One dose within the past 10 years.

Measles, Mumps and Rubella (MMR) Series

Two-dose series of MMR at least 28 days apart or lab report of positive IgG antibody titers for all diseases.

Mantoux (TB) Skin Test – required annually

Proof of two-step tuberculosis test in the last twelve months showing date of test, date of reading and recorded in millimeters of indurations. If test is positive, results of chest x-ray and physician's note documenting no active tuberculosis must be submitted. Students who initially submit chest x-ray results must, in subsequent years, submit physician documentation of negative physical signs and symptoms of tuberculosis.

Clinical facilities may request a screening form completed in subsequent years in lieu of repeating the PPD.

Hepatitis B Series

Three-dose series (first dose now, second dose one month after first dose and third dose five months after second dose) or lab report of positive hepatitis B surface antibody titer.

Varicella (Chickenpox) Series

Two-dose series of varicella vaccine at least 28 days apart or lab report of positive varicella IgG antibody titer.

Flu Shot – required annually

Typically due around October 1 for current vaccination strain. Do not get this vaccine until your instructor announces dates.

*An individual may be exempted from the immunization requirements only under the following circumstances: Where a licensed physician provides documentation that the vaccination is contraindicated for one of the following reasons: the individual meets the criteria for contraindication set forth in the manufacturer's vaccine package insert; the individual meets the criteria for contraindication published by the U.S. Centers for Disease Control of the ACIP; or in the best professional judgment of the health care provider, based on the individual's medical condition and history, the risk or harm from the vaccine outweighs the potential benefit. An individual who has been exempted from a particular vaccination must comply with immunization requirements for any vaccines from which he/she has not been exempted. Where a parent or guardian, or in the case of an adult student, the student, provides to the school a written statement, affirmed under penalties of perjury, that vaccination conflicts with the religious tenets and practices of the student or parent or guardian of the student.