



Application for Registration of New Club

Semester:  Fall 20\_\_  Spring 20\_\_

Proposed Faculty/Staff Advisor: \_\_\_\_\_

Office: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date of Application: \_\_\_\_\_

Minimum of ten (10) signatures of interested students (e-mails from the @student.email.vccs e-mail domain is permitted in substitution of a physical signature):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I am aware of the responsibilities of a student organization advisor, and if registration is granted, I agree to serve in that role for the above-name organization throughout the academic year.

Signature of Faculty/Staff Advisor: \_\_\_\_\_

Date: \_\_\_\_\_

In order to be considered, have you drafted a club charter?  YES  NO

(If yes, please attach a copy of the charter with this application. Instructions to complete a charter can be found in the Club and Organization manual, which can be obtained in the Office of Recruitment and Student Engagement.)

Frequency of meetings:  Weekly  Bi-Monthly  Monthly

*Southwest Student Government Association will make the decision to grant the registration of the above-named club at the next scheduled meeting. The attendance of the student organizing the club and/or faculty/staff advisor of the proposed club at this meeting is recommended. This decision is final unless indicated otherwise by appealing the decision to the Dean of Student Success– Dyan Lester.*

Date of meeting: \_\_\_\_\_  Approved  Denied