



Application for Registration of New Club

Semester: Fall 20__ Spring 20__

Proposed Faculty/Staff Advisor: _____

Office: _____ Phone Number: _____

Date of Application: _____

Minimum of ten (10) signatures of interested students (e-mails from the @student.email.vccs e-mail domain is permitted in substitution of a physical signature):

Five horizontal lines for student signatures, arranged in two columns of three lines each.

I am aware of the responsibilities of a student organization advisor, and if registration is granted, I agree to serve in that role for the above-name organization throughout the academic year.

Signature of Faculty/Staff Advisor: _____

Date: _____

In order to be considered, have you drafted a club charter? YES NO

(If yes, please attach a copy of the charter with this application. Instructions to complete a charter can be found in the Club and Organization manual, which can be obtained in the Office of Recruitment and Student Engagement.)

Frequency of meetings: Weekly Bi-Monthly Monthly

Southwest Student Government Association will make the decision to grant the registration of the above-named club at the next scheduled meeting. The attendance of the student organizing the club and/or faculty/staff advisor of the proposed club at this meeting is recommended. This decision is final unless indicated otherwise by appealing the decision to the Dean of Student Success– Dyan Lester.

Date of meeting: _____ Approved Denied