

# Southwest Virginia Community College

## Academic Progress Plan SAP

Term: \_\_\_\_\_ Aid Year: \_\_\_\_\_

VCCS Satisfactory Academic Progress Policy states that students on probation must meet the requirements of the VCCS SAP Policy OR the requirements of the Academic Progress Plan approved by the SWCC Financial Aid Office. Students who fail to meet SAP standards can appeal the financial aid suspension

### Process for an Appeal:

- 1) Students must take this form and meet with their Academic Counselor who will provide a listing of classes needed to graduate. (Counselors are located in the Student Success Center)
- 2) Students with a 67% or GPA appeal must submit a statement explaining the circumstances which caused their unsatisfactory progress and what they plan to do to ensure they do better in future courses.
- 3) Student returns information to a Financial Aid Advisor in person or via email who then determines if the student is placed on probation or an approved Academic Progress Plan.

Student \_\_\_\_\_

EMPL ID# \_\_\_\_\_

Major \_\_\_\_\_

\_\_\_\_\_ **150%**

Financial Aid will only pay for classes required to graduate.

\_\_\_\_\_ **67%**

Has not completed at least 67% of enrolled courses. (Statement Required)

\_\_\_\_\_ **GPA**

Does not meet required 2.0 GPA. (Statement Required)

Students must complete a new appeal form each semester they are enrolled at SWCC until they are out of academic probation or satisfy the Academic Plan.

For students who fail SAP requirements for 67% or GPA, upon signing this form, it is acknowledged that if a grade of F, W, U, or R is received in a course or the cumulative GPA falls below 2.0, the student no longer qualifies for financial aid.

\_\_\_\_\_  
SWCC Academic Counselor Signature

\_\_\_\_\_  
Financial Aid Advisor Signature

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**Financial Aid: (276) 964-7724 or [financialaid@sw.edu](mailto:financialaid@sw.edu)**

**Student Success Center/Academic Counselor: (276) 964-7300 or [onlineadvisor@sw.edu](mailto:onlineadvisor@sw.edu)**

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