Dual Enrollment Parent/Guardian Permission to Enroll Form

Student Information:

Student Full Legal Name: _____

Student ID Number: _____

Virginia Community College: _____

Policy:

In accordance with [VCCS Policy 6.6 Dual Enrollment for High School Students](#), dual enrollment at a Virginia Community College is restricted to students who are junior or seniors in high school or home school students studying at the high school junior or senior level. Admitting high school or home school students below the junior or senior level is considered exceptional. The college-ready status of each prospective student below the junior or senior high school level shall be assessed on a case-by-case basis. Formal approval by the college president, or designee, is required for applicants who are below the junior or senior high school level to participate in dual enrollment. Refer to local college policy for more information on this exception. All dual enrollment students must demonstrate readiness for college, meet applicable college placement requirements and address all other college admission criteria. Documentation of parental (or legal guardian) permission is required for dual enrollment students.

Expectations:

High School level students that dual enroll at their local community college are expected to:

- Be a present and active participant in labs, discussions, projects, and other course activities.
- Turn on your camera to respond to questions, participate in discussions, and engage in online course activities.
- Take notes, devote ample time for homework, submit all assignments by deadlines outlined in the course syllabus.
- Achieve no less than a final grade of "C" to maintain satisfactory academic performance.
- Adhere to the College's academic and disciplinary policies.
- Adhere to the College's attendance policies. Students who violate attendance requirements could be subject to withdrawal.
- Earning a failing grade or disciplinary suspension could result in dismissal from the program.

By signing below, I acknowledge that I understand the policies and expectations of dual enrollment students.

Student Signature: _____ Date: _____

Parent/Legal Guardian Signature: _____ Date: _____

Approved 7/8/2024