

Dear Applicant,

Thank you for your interest in Southwest Virginia Community College (SWCC). We look forward to helping you with your educational endeavors.

This information packet has all the information needed to assist you with the necessary steps to begin the process of requesting an I-20.

Submit all completed documentation to:

Southwest Virginia Community College  
Admissions Office  
PO Box 1101  
Richlands, VA 24641  
Phone: 276/964-7293 or 276/964-7301  
Fax: 276/963-3450  
Website: [www.sw.edu](http://www.sw.edu)

## ADMISSION DEADLINES

| <b>STUDENTS APPLYING FROM OUTSIDE THE UNITED STATES</b>   | <b>F-1 TRANSFER STUDENTS ALREADY STUDYING IN THE UNITED STATES</b>   |
|---|--|
| FALL: June 15<br>SPRING: October 15<br>SUMMER: April 1<br>*Subject to course availability.<br>For actual semester start dates, visit SWCC website: <a href="http://www.sw.edu">www.sw.edu</a> . | FALL: July 15<br>SPRING: November 15<br>SUMMER: May 1<br>For actual semester start dates, visit SWCC website: <a href="http://www.sw.edu">www.sw.edu</a> . |

We thank you again for your interest and look forward to supporting you in pursuing an education at Southwest Virginia Community College.

Best Wishes,  
Admissions & Records

# Admission Checklist

The following documents must be received before an acceptance letter can be processed and the Form I-20 issued:

- SWCC Application for Admission (when applying make sure you pick an Associates program)
- I-20 Application
- Financial Affidavit of Support (Bank statement or documentation of support)  
**Note:** International students are not allowed to work while attending the first year of school.
- Demonstration of English proficiency (TOEFL Test) is required with score 500 (paper-based), 173 (computer-based), 61 (internet-based))
- Transcripts from high schools/colleges translated by one of the agencies at this link <https://www.naces.org/members>. (you need to make sure to request a course by course translation).
- Copy of the identification page of valid passport
- We strongly encourage students to obtain health insurance to cover medical care before coming to study in the US. However, presently, health insurance is not required to study at SWCC. The college does not offer a health insurance plan for international students. Due to the high cost of health care in the United States, it is strongly recommended that you obtain health insurance for the duration of your stay in the United States.

\*F-1 Transfer Students must submit these additional documents:

- Copy of current form I-20, F-1 visa, most recent I-94, and identification page of valid passport
- Copy of I-539 Approval Notice if you have been approved for change of status to F-1
- Academic transcripts from your current school
- International Transfer Form and SEVIS release date – from current institution

# SWCC I-20 Application

I am seeking admission to SWCC as an F-1 Student for:

Spring\_\_\_\_\_ Fall\_\_\_\_\_ Summer\_\_\_\_\_

Official name as it appears on your passport (Please print clearly)

Family/Surname\_\_\_\_\_ First/Given\_\_\_\_\_ Middle\_\_\_\_\_

Date of Birth \_\_\_/\_\_\_/\_\_\_ Country of Birth \_\_\_\_\_ Country of Citizenship \_\_\_\_\_  
Month Day Year

Permanent Address outside of the U.S.

\_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_

\_\_\_\_\_ State/Province \_\_\_\_\_ Country \_\_\_\_\_ Postal Code \_\_\_\_\_

\_\_\_\_\_ Telephone Number \_\_\_\_\_

Your email address (required) \_\_\_\_\_

How did you hear about SWCC? \_\_\_\_\_

Have you or a family member submitted an application for U.S. Permanent Residence on your behalf?

Yes\_\_\_\_\_ No\_\_\_\_\_

Do you have an application pending at a USCIS Service Center to request a status other than F-1?

Yes\_\_\_\_\_ No\_\_\_\_\_ If you answered YES, what status have you requested? \_\_\_\_\_

Do you have a pending I485 to Adjust Status? Yes \_\_\_\_\_ No \_\_\_\_\_

F-1 Dependents Please list below any dependents (spouse and/or children) seeking F-2 status and provide copies of their passport(s). You must also provide evidence of additional financial support for dependents: \$6,000 for a spouse; \$4,000 for each child. Adult F-2 dependents may enroll only in a part-time course of study (less than 12 credit hours). To enroll in 12 or more credit hours, F-1 status must be acquired. LIST DEPENDENTS SEEKING F-2 STATUS:

Family Name\_\_\_\_\_ Family Name\_\_\_\_\_ Family Name\_\_\_\_\_

Given Name\_\_\_\_\_ Given Name\_\_\_\_\_ Given Name\_\_\_\_\_

Date of Birth\_\_\_\_\_ Date of Birth\_\_\_\_\_ Date of Birth\_\_\_\_\_

Place of Birth\_\_\_\_\_ Place of Birth\_\_\_\_\_ Place of Birth\_\_\_\_\_

Citizenship\_\_\_\_\_ Citizenship\_\_\_\_\_ Citizenship\_\_\_\_\_



# English Proficiency Requirements

For non-native English speakers, Southwest Virginia Community college requires demonstration of English proficiency. To demonstrate English proficiency, applicants must provide one (1) of the following TOEFL Test:

- Internet-based a minimum score of 61
- Paper-based a minimum score of 500
- Computer-based a minimum score of 173

# Degree Programs

SWCC is authorized by the Student and Exchange Visitor Program (SEVP) to admit F-1 students and issue the Form I-20 ONLY for the programs listed below.

| A.A. and A.S. College Transfer Programs   | A.A.S. Applied Science Programs  |
|---|--|
| <ul style="list-style-type: none"> <li>• Agribusiness</li> <li>• Appalachian Studies</li> <li>• Business Administration</li> <li>• Education</li> <li>• Engineering</li> <li>• Fine Arts</li> <li>• General Studies</li> <li>• Liberal Arts</li> <li>• Music</li> <li>• Pre-Medical</li> <li>• Social Science</li> <li>• Science</li> </ul> | <ul style="list-style-type: none"> <li>• Accounting</li> <li>• Advanced Manufacturing</li> <li>• Business and Technology</li> <li>• Business management</li> <li>• Criminal Justice</li> <li>• Culinary Arts</li> <li>• Early Childhood Development</li> <li>• Electrical &amp; Electronics</li> <li>• Emergency Medical Services Technology</li> <li>• Environmental Management and Recreational Ecology</li> <li>• Information Systems Technology</li> <li>• Mental Health</li> <li>• Nursing</li> <li>• Radiography</li> <li>• Substance Abuse</li> </ul> |

\*Applicants wishing to apply to degree programs with a pre-admission designation will be initially issued a General Studies I-20 until the applicant demonstrates that they have met all pre-requisites for these specialized programs.

## Emergency Contact Information

In case of a severe illness or other emergency circumstance, I wish the following person to be contacted:

Emergency Contact \_\_\_\_\_ Address \_\_\_\_\_

Telephone \_\_\_\_\_ Relationship to You \_\_\_\_\_

Signing this statement is optional, but your permission is strongly recommended to allow us to assist you in an Emergency. I hereby grant full authority to the Admissions Office Staff and/or their designate to obtain and/or release any educational, medical, or other necessary information concerning me to my family, government, or similar person or agency if it is deemed to be necessary to protect my financial, legal, medical, or personal interests. I also grant the Admissions Office staff the permission to obtain necessary medical care for me should I be unable to grant the required permission. I understand that a record of all such releases will be kept and that this authority will remain in effect unless revoked by me in writing.

## Health Insurance

Health insurance is not required for SWCC F-1 students, but is highly recommended. We strongly encourage students to obtain health insurance to cover medical care before coming to the US. However, presently, health insurance is not required to study at SWCC. The College does not offer a health insurance plan for international students. Due to the high cost of health care in the United States, it is strongly recommended that you obtain health insurance for the duration of your stay in the United States.

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

# Financial Requirements

F-1 applicants must provide evidence that sufficient funds are available to cover all educational and living expenses while studying at SWCC. Financial support must meet or exceed SWCC’s estimated costs identified below:

|  |             |   |
|--|-------------|---|
| <b>Estimated Annual Expenses</b>   |             | <p>This 12-month budget is only an estimate of living expenses and is based on a Fall and Spring enrollments of 15 credits.<br/> <b>Summer tuition is not included.</b></p> <p>Actual living expenses may be higher based on utilities and personal spending habits. It includes Utilities, transportation, food, clothing, health insurance and other miscellaneous expenses.</p> <p><b>Additional Funds Required for Dependents:</b></p> <p><b>Spouse: \$6,000; Child \$4,000</b></p> |
| **Tuition/Fees (Fall & Spring only)  | \$11,512.50 |   |
| Books (\$700 per semester)*  | \$1,400.00  |   |
| Housing/Rent (based on \$600 per month)  | \$7,200.00  |   |
| Living Expenses  | \$7,320.00  |   |
| *Textbooks may cost more (or less) per semester, depending on course requirements. |             |   |
| <b>Total</b>   | \$27,432.50 |   |

\*\*Tuition rates are subject to change without notice. SWCC is non-residential community college; no on-campus student housing is available. You will be responsible for making your own living arrangements.

I understand that, as an F-1 student, I must enroll in a full course of study. I also understand that if tuition payment is not made in accordance with published payment deadlines, I will be dropped from my classes, which could result in a violation of my F-1 visa status.

I understand that I have to be at SWCC for a year before I can apply for on campus employment, if available.

I also attest that I have read and understand all of the information contained within the pages of this application and that all information provided therein is true and correct to the best of my knowledge.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

# Financial Affidavit of Support

Southwest Virginia Community College can provide you with an I-20 only after you submit satisfactory evidence that you have, or have access to, adequate funds to cover your living and study-related expenses while here in F-1 status. Acceptable financial documents must have been issued by the financial institution(s) within 6 months of the date this affidavit is submitted and must consist of liquid assets that are available in non-retirement or non-restricted funds. Financial sponsorship may come from a parent, family member, or any other individual who will be providing you with the support outlined above. Please have your sponsor(s) complete the section below. If you have more than one sponsor, have each complete a separate copy of the document.

I, \_\_\_\_\_ hereby certify that I am willing and able to provide  
(Please print the full name of the sponsor)

Full / Partial support in the amount of \$ \_\_\_\_\_ U.S. Dollars to  
cover the living and study expenses incurred by \_\_\_\_\_  
(Please print the full name of the student)

during the length of the program of study to which their application pertains. My relationship to the

student is that of \_\_\_\_\_. I have authorized the release of my

accompanying financial documents to verify that the promised financial resources are available to me. I

understand that this affidavit will be used by the student for the purpose of obtaining/maintaining an F1

visa or F1 status. I also understand that F1 students must enroll in a full course of study and that if

tuition payment is not made in accordance with published payment deadlines, the student will be

dropped from classes, which could result in a violation of their F1 visa status. I affirm that I know and

understand the contents of this affidavit and that the statements are true and correct.

Sponsor's Signature \_\_\_\_\_ Date \_\_\_\_\_