



Southwest Virginia Community College

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Richlands, VA 24641
<http://sw.edu/employment>

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The following positions are open and applications are now being accepted by the College. Appointments are made based on merit and fitness without regard to sex, race, religion, national origin, political affiliation, or physical characteristics.

Non-Credit Information Systems and Technology Adjunct Instructors Position Number: A0000

MINIMUM SALARY: Negotiable

BEGINNING DATE: ASAP

JOB DESCRIPTION/RESPONSIBILITIES: SWCC Workforce is seeking motivated and self-directed individuals to teach Information Systems and Technology classes. The Workforce Instructor will provide instruction in information technology essentials, certification preparation for CompTia and other nationally recognized programs, as well as provide customized technical training, such as Microsoft Office skills for organizations and community learning opportunities. The instructor will teach classes based on learning objectives defined by the Workforce Program Developer specific to the certification prep course or customized training being offered, will create a student-oriented learning environment, and evaluate student learning in assigned courses. Classes may be offered as day, evening, or weekend classes.

MINIMUM QUALIFICATIONS: All candidates must have or be willing to obtain the certification pertaining to the class they are teaching and a minimum of five years' work experience in the related field. Bachelors of Science degree from a regionally accredited institution of higher education in a related field is preferred but not required. Teaching experience is preferred.

TO APPLY: Applications will only be accepted online through the Recruitment Management System at <https://virginiajobs.peopleadmin.com>. Complete the Virginia State Application and submit a cover letter and resume. *Resumes may not be substituted for the application.*

REASONABLE ACCOMMODATION UPON REQUEST

DEADLINE: Open Until Filled

We wish to thank all applicants for their interest and effort in applying for this position; however, only candidates selected for interviews will be contacted.

EMPLOYMENT OPPORTUNITY