

Required Annual Training through
[Commonwealth of Virginia Learning Center](#)

Trainings for all employees:

[DHRM-WC Safety Tips for Telework](#)

[Alcohol & Other Drugs](#) (30 min)

[Civility in the Workplace](#) (45-50 min)

Supervisors:

[MVP- HR Policy & Law – Civility in the Workplace](#)

[MVP-HR Policy & Law – Alcohol & Other Drugs](#) (30 min)

[Grievance Procedure: Grievance or MVP: Understanding and Using the Grievance Procedure – Workplace](#) (1 hr)

[Performance MVP – Enhancing Employee Performance](#) (Intro to Supervision) 2 hours, 50 minutes

[Performance MVP – HR Policy & Law – Performance Management](#) (DHRM Policy) 2 hours, 30 minutes

[MVP HR Policy & Law – Managing Teleworkers](#) (30 min)

*Please don't feel the need to limit yourself to these courses. If there are other courses available that you would find useful to your professional development, please take advantage.