



(EOE/AA)

Southwest Virginia Community College
Admissions Office
PO Box SVCC, Richlands, VA 24641
PH: 276.964.7238 FAX: 276.963.3450

COURSE SUBSTITUTION APPROVAL FORM

Name: Last Name First Name Middle

Emplid or SSN: Phone No:

Plan of Study: Advisor:

Graduation requirements will be completed Fall Spring Summer, 20, based on requirements reflected in the 20 SWCC catalog

Approved Substitute(s)

Required Courses(s)

Table with 8 columns: Course Prefix, Course Number, Credits, Term Completed, Grade, Course Prefix, Course Number, Credits. It is divided into two sections: Approved Substitute(s) and Required Courses(s).

Remarks or Justification:

Permission to substitute one course for another is applicable only to requirements for graduation from Southwest Virginia Community College, in the above plan of study. Transfer institutions will evaluate courses according to their own internal policy and may not accept some substitution courses.

Date: Student Signature:

Date: Advisor Signature:

Division Dean: Approved Disapproved

Date: Signature:

Admissions office use only

Table for Admissions office use only with columns: Processed By, Date, Catalog Year, Scanned.